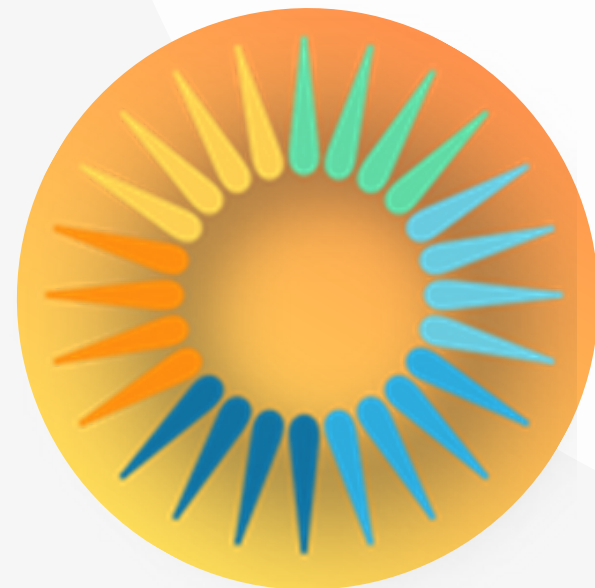




# **SOLUTIONS TO AGE RELATED ISSUES IN EDUCATION SECTOR**

INTRODUCTORY TRAINING PROGRAM FOR SCHOOL STAFF





Erasmus+ project: Solutions to age related issues in education sector  
KA2 - VET Strategic Partnerships 2021-1-CZ01-KA220-VET-000033227

Project partnership:

ProEduca, z.s., Czech Republic

ASIE, Romania

Archivio della Memoria, Italy

CESUR, Spain

Atlantica, Portugal

SBTC, Turkey

*Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.*

ProEduca



AdM  
ArchiviodellaMemoria



CESUR  
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Danışmanlık  
Solution Based Training and Consultancy

## PREFACE

The training program is designed to offer an introduction to the prevalent issues related to agriculture within the education sector, delineating the various paths through which these challenges can and ought to be addressed. Additionally, the program aims to furnish participants with a comprehensive overview of agriculture-related issues, thereby facilitating a thorough understanding of the overarching context, prevailing trends, and potential strategies for resolution. The instructional content is organized into six primary modules. Accompanying each module is a self-evaluation instrument, designed to provide prompt and beneficial feedback on the learner's advancement. The complete training program can be accessed at the following URL: [www.amm-project.eu](http://www.amm-project.eu).

<b>Modules</b>	<b>Content</b>
<b>Module 1</b> <b>Introduction to the Age Management in School Education</b>	Module 1 emphasizes the importance of holistic age management in addressing challenges and opportunities within the evolving educational landscape and changing workforce demographics. It highlights the impact of age management on teaching quality, teacher well-being, productivity, and explores measures to enhance educator outcomes, encouraging reflection and adaptation for sustained growth in the dynamic field of education.
<b>Module 2</b> <b>Age Related Issues Occurring In The Education Sector</b>	Module 2 focuses on the challenging educational issues faced by senior teachers, emphasizing the importance of managing workloads and identifying stressors for elderly educators. It introduces new methods, including technology, to reduce stress, prevent burnout, and improve work-life balance, providing skills and resources for educators to address age-related issues and promote well-being in educational contexts.
<b>Module 3</b> <b>Decision Making Process in Seeking Solutions to Age-Related Issues in Schools</b>	Module 3 offers a comprehensive exploration of decision-making in educational settings pertaining to age-related challenges, emphasizing its significance in addressing concerns related to an aging staff and fostering age-friendly school environments. Participants gain mastery in age-related problem-solving processes, including problem identification, information gathering, option development, action selection, and outcome evaluation, with practical frameworks like SWOT analysis and cost-benefit analysis introduced for addressing age-related concerns.
<b>Module 4</b> <b>Good Practices for Age Management</b>	Module 4 focuses on the definitions, concepts and case studies of good practices that teachers from a wide range of educational backgrounds could use in order to improve the effectiveness of age-sensitive conditions and address them in the workplace, with a focus on practices that are feasible to implement in the short term with long-term effects.
<b>Module 5</b> <b>Age Management Strategies in Schools</b>	Module 5 presents effective strategies for handling age-related challenges encountered by teachers in educational settings, highlighting approaches such as peer-to-peer training, mentoring programs, and counseling services to sustain enthusiasm and motivation in the classroom. The module draws on the experiences and perspectives of teachers and decision-makers at various levels, offering insights into action planning for the implementation of age management strategies.
<b>Module 6</b> <b>The implementation of Age friendly measurement tools in schools</b>	Module 6 focuses on implementing age-friendly measurement tools in schools, covering knowledge and tools for the adoption of age management. It comprises two main units: the first unit addresses the adoption of age management in schools, and the second unit provides information on human resource management in the school environment, aiming to enhance awareness and offer actionable strategies for educators and school leaders to create inclusive, collaborative, and supportive educational institutions amidst dynamic demographic shifts.



# **Module 6**

## **The Implementation of Age-Friendly Measurement Tools in Schools (Knowledge and Tools to Facilitate the Adoption Age Management in Schools)**



# Contents

- Introduction
- Learning objectives
- Learning outcomes
- Unit descriptions
- Unit contents
- Key Takeaways
- Conclusion
- Self-Assessment

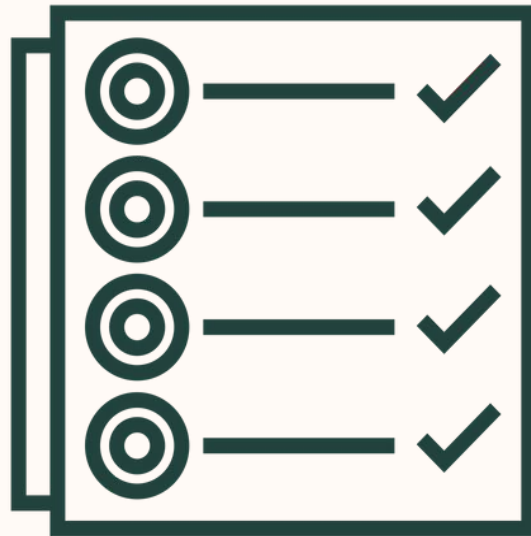


## Introduction

**Module 6** includes explanations about the implementation of age friendly measurement tools in schools regarding the knowledge and tools to facilitate the adoption of age management in schools. This module has two main units: The first unit presents the adoption age management in schools and the second unit provides the information about human resource management in school environment. In an era of dynamic demographic shifts and changing expectations, the effective management of age diversity is a critical component of building resilient and innovative educational institutions. This module seeks to not only increase awareness of age-related challenges but also to provide actionable strategies for educators and school leaders to foster an inclusive, collaborative, and supportive environment for all.



## Learning Objectives



Module 6 is designed to provide a comprehensive understanding of the implementation of age friendly measurement tools in schools. Below you will find a structured list of key learning outcomes for this module.

- Understand the meaning and concept of age management,
- Explore good practices of age management,
- Analyze the needs of age management,
- Explore the age management tools in schools,
- Understand the meaning and concept of human resource management
- Analyze the necessity of human resource management in schools
- Discuss the components of human resource management in schools

# Learning Outcomes

By the end of this module, participants will



- **Have a deep understanding of the implementation of age friendly measurement tools in schools.**
- Gain insights into the core concepts and principles that define age-friendly environments in educational settings. This includes understanding the unique needs and preferences of different age groups within a school community.
- Become proficient **in using specific tools and methodologies designed to assess and measure the age-friendliness of a school environment.** This includes learning how to conduct surveys, analyze data, and interpret results.
- Equip with **practical strategies and best practices for implementing age-friendly measures in schools.** This includes adapting physical spaces, modifying teaching methods, and fostering inclusive and supportive school cultures.
- Learn how to develop and advocate for policies that support age-friendly initiatives in schools. This includes understanding legal frameworks, engaging with stakeholders, and promoting systemic change.



## Unit Descriptions



**Unit 1** is related to the adoption of age management in schools. In this unit, the learner will find age management concept for teachers, good practices in age management, the main reasons why we have to put age management into the schools' agenda and possible tools for implementing age friendly measurement tools for schools.

**Unit 2** is related to application of human resource management in schools. In this unit, the learner will find human resource management concept for school managers and teachers, components of human resource management, the main reasons why human resource management should be applied in schools and facts of human resource management in schools.

# Unit 1: Adoption of Age Management in Schools



## Introduction

The teacher age management aspect is one of the main issues that must be addressed when tackling problems associated with an older workforce in the educational domain.

In this unit, we shall take you through different age management techniques suited for schools. These materials will guide you on how to create an enabling culture for teachers across age groups which will lead to improved performance, job satisfaction and intergenerational learning.





# Age Management and Age Management Tools

Age management can refer to either the overall management of an aging workforce through public policy or collective bargaining, or it can refer to the specialized aspects of human resource management within organizations with an emphasis on ageing (Walker 1997).

Job recruitment (and exit), training, development, promotion, flexible working practices, ergonomics and job design, and shifting attitudes towards ageing workers are the five primary facets of age management in organizations (Casey, Metcalf & Lakey, 1993).

Age-friendly measurement tools are assessment instruments designed to evaluate the age-friendliness of schools. These tools provide a systematic and structured approach to measure and monitor the extent to which schools are inclusive, supportive, and responsive to the needs of teachers of all ages. They typically involve surveys, questionnaires, observational tools, and performance indicators to gather data and assess various aspects of age-friendliness, such as accessibility, inclusivity, and engagement.

Age-friendly measurement tools are essential for schools to assess, track, and improve their age management strategies. They provide valuable data, promote accountability, and contribute to the overall well-being, academic performance, and school climate for students of all ages.

# The Practical Side of Age Management

The practical applications of age management is described as actions that reduce discrimination based on age and/or increase inclusion of people of all ages, as in the original [European guide \(Walker, 1999\)](#).



These steps may involve targeted programmes for addressing specific aspects of age management, or they may take the form of broader employment or human resources policies meant to foster a setting in which workers of all ages are encouraged to reach their full potential. Sometimes, in the workplace, the best practises can coexist with the worst practises.

As part of a larger human resources policy for managing employees' ages (for examples, see "**Inclusive Policies and Guidelines**," below). It is not the intention of this guide to provide a full list of good practises, but rather to highlight the variety and amount of beneficial activities that have been taken by employers in workplaces across Europe.

Thus, practical implementation is not a one-and-done feat, but rather a spectrum of moderate to substantial actions designed to remove barriers associated with age and elevate the value of age diversity.



# Practical Examples in Age Management

**Inclusive Policies and Guidelines:** Develop and implement age-friendly policies and guidelines that promote inclusivity, respect, and equal opportunities for teachers of all ages. These policies should address areas such as curriculum development, teaching practices, assessment methods, and extracurricular activities.

**Intergenerational Activities:** Foster intergenerational interactions and activities within the school community. Encourage collaboration opportunities between teachers of different ages, as well as between teachers and staff or community members from different generations. This can include mentorship programs, joint projects, or shared learning experiences.

**Professional Development:** Provide ongoing professional development opportunities for educators and staff to enhance their knowledge and skills in age management strategies. Offer training sessions, workshops, or conferences that focus on understanding the unique needs and challenges of teachers at different ages and implementing effective age-friendly practices.

**Teacher Voice and Participation:** Actively involve teachers in decision-making processes and encourage their input on age-friendly initiatives. Create platforms for teachers to express their opinions, ideas, and concerns regarding age management strategies. This can be done through teacher councils, focus groups, or surveys.

**Flexible Learning Environments:** Design learning environments that accommodate the diverse needs and preferences of teachers at different ages. Provide flexible seating arrangements, varied instructional materials, and technology tools that support different learning styles and abilities. Create spaces that promote collaboration, creativity, and independent learning.



# Practical Examples in Age Management

**Supportive Transition Programs:** Develop comprehensive transition programs to support teachers as they move between different educational levels or stages. Provide orientation sessions, mentorship opportunities, and resources to help teachers navigate the challenges and adjustments associated with transitions.

**Regular Assessment and Feedback:** Implement age-friendly measurement tools to regularly assess the effectiveness of age management strategies. Collect feedback from students, teachers, and staff to identify areas for improvement and track progress over time. Use this data to inform decision-making and make necessary adjustments to age-friendly practices.

**Community Partnerships:** Collaborate with community organizations, such as senior centers, youth groups, or local businesses, to create meaningful partnerships that support age management strategies. Engage community members as guest speakers, mentors, or volunteers to provide additional resources and expertise.

**Third Party Involvement:** Encourage active involvement of stakeholders, parents and managers in age-friendly initiatives. Provide opportunities for them to participate in school activities, workshops, or committees related to age management. Foster open communication channels to address their concerns and gather their perspectives on age-friendly practices.

**Continuous Improvement:** Foster a culture of continuous improvement by regularly reviewing and updating age management strategies. Stay informed about current research, best practices, and emerging trends in age-friendly education. Seek feedback from stakeholders and be open to adapting and evolving age-friendly practices based on new insights and changing needs.

# The Reasons Why Age Management Has To Be Put in the Agenda

Age-friendly measurement tools play a crucial role in promoting positive age management strategies in schools. These tools help schools identify their strengths and areas for improvement in terms of age-friendliness. By collecting data and feedback from students, teachers, and staff, schools can gain insights into their current practices and make informed decisions to enhance their age management strategies. Besides, age-friendly measurement tools enable schools to track their progress over time. By conducting regular assessments, schools can monitor the effectiveness of their age management initiatives and identify trends or patterns that indicate progress or areas that require further attention.

For instance, the data collected through age-friendly measurement tools provides schools with valuable information to make informed decisions. Schools can use this data to prioritize areas for improvement, allocate resources effectively, and develop targeted interventions to address specific age-related challenges.

Age-friendly measurement tools promote accountability within schools. By establishing a systematic process for assessing age-friendliness, schools can hold themselves accountable for creating inclusive and supportive environments for teachers of all ages. This accountability fosters a culture of continuous improvement and ensures that age management strategies remain a priority.

The ageing of the European workforce, the age/employment paradox, public policy imperatives, initiatives by individual employers, and the European-wide drive against age discrimination are the five main reasons why age management has moved up the organizational and labor market agendas, including in schools, in recent years.

# The Reasons Why Age Management Has To Be Put in the Agenda

## 1. The Ageing European Workforce

Due to declining fertility in all EU nations and the aging of post-war baby boomers, the economically active population is getting older. Between 1995 and 2015, younger and middle-aged populations fell and older populations rose. From just under one-fifth to almost one-quarter of EU workers will be over 50. Population aging entails workforce aging. This is Europe's greatest significant demographic transition in almost a century, along with minimum working ages and women's employment. Thus, age management's main cause. Organizations must hire more 50-plus workers as the workforce matures.





# The Reasons Why Age Management Has To Be Put in the Agenda

## 2. Age/Employment Paradox

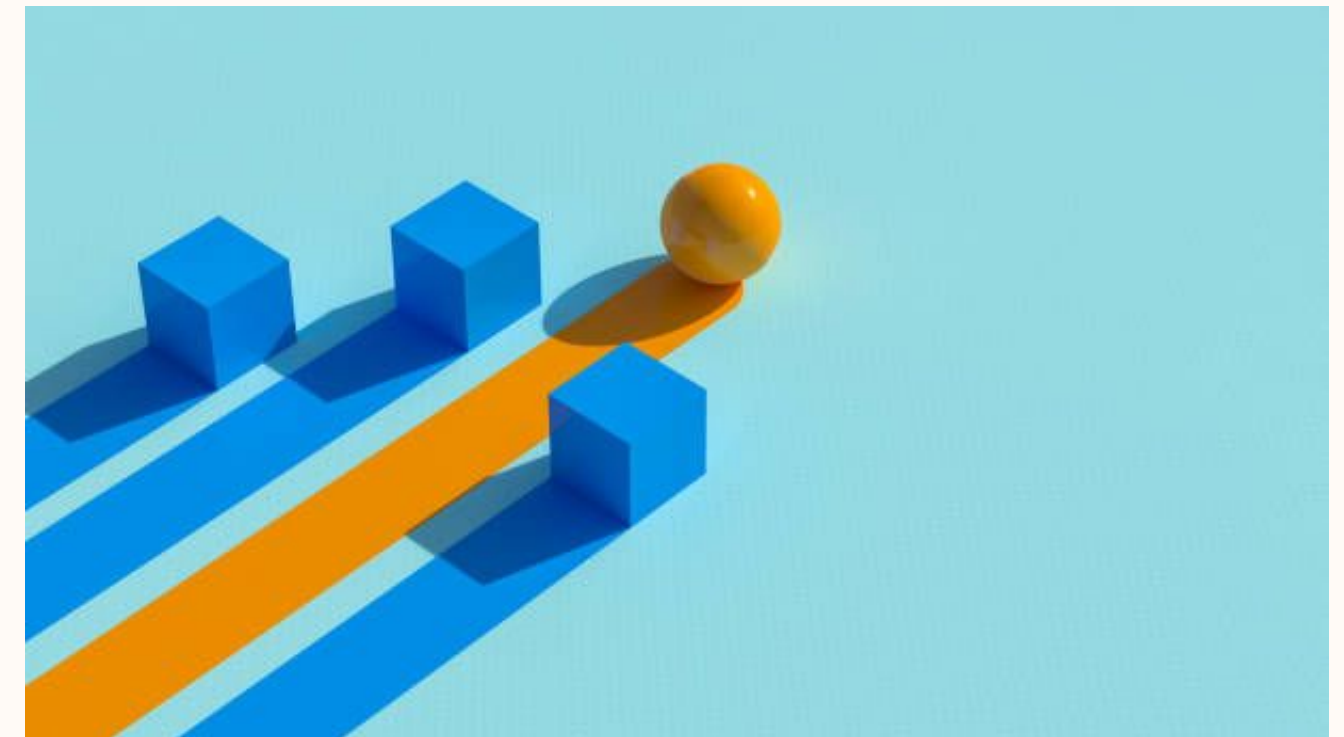
Except for a few enlightened organizations and countries, workforce ageing may not be enough to top the policy agenda. However, workforce ageing and a European culture of early exit necessitate intervention. Thus, the age/employment paradox drives public policy in age management: while EU life expectancy has increased by around 10 years since the 1950s, the labor force participation of older male workers (60-64) has dropped from close to 80% to approximately 30%. Only about 33% of 55-64-year-olds work.



# The Reasons Why Age Management Has to Be Put in the Agenda

## 3. Policy Needs

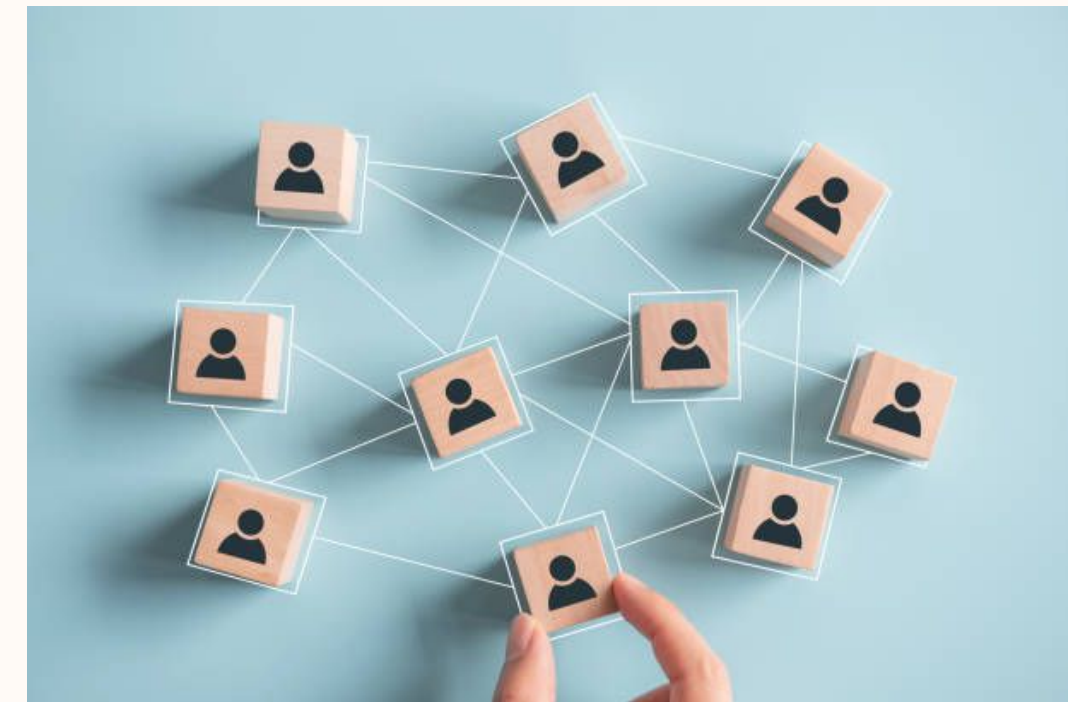
Early departure measures from the 1970s through the 1990s showed that labor market policy interventions work. However, official sentiments regarding early exit in most EU nations have changed dramatically. All public early retirement schemes or programs have reduced access. Thus, policymakers are altering organizations' environments, forcing them to adapt. The EU has helped elevate active ageing to the policy agenda, and this focus is likely to grow (Walker 2002; Reday-Mulvey 2005). National policies include recruiting incentives and advertising efforts.



# The Reasons Why Age Management Has to Be Put in the Agenda

## 4. Employee Age Management in Any Sector

Organizations, firms, and plants must manage aging and respond to workforce ageing regardless of national and EU policies. The fourth aspect in age management is school management attitudes about older workers, which have changed significantly in Europe. Some companies are reevaluating early termination. Some think it wastes experience, human resources, and worker investment. Some consider elderly workers as trainers or skill-preventers.





# The Reasons Why Age Management Has to Be Put in the Agenda

## 5. Social Justice and Age Management

Raising pension ages, the most popular technique of cutting future pension expenditures, reinforces older employees' isolation. The final reason age management has evolved in Europe is to combat age discrimination and guarantee older people have a fair access to jobs. This strategy is driven by the EU's economic objective to increase employment rates, but it also represents the EU's social agenda of equality, justice, and social exclusion.





# Adoption of Age Management Tools in Schools

## Age Management for Teachers

Teacher age management refers to the process of ensuring that teachers in a school are supported throughout their careers and given opportunities for professional development and growth, while also addressing issues related to aging and retirement. This can include strategies such as mentoring, job-sharing, phased retirement, and offering opportunities for continuing education.



# Adoption of Age Management Tools in Schools

To adopt age management in schools, administrators should develop policies and procedures that support the needs of teachers at different stages of their careers. This can include mentoring programs, job-sharing opportunities, and phased retirement options. Schools should also provide resources and accommodations to support teachers who may be experiencing health issues or other challenges related to aging. Overall, the adoption of teacher age management in schools is essential for supporting a healthy and sustainable teaching workforce, and for ensuring that students receive the best possible education.





# Adoption of Age Management Tools in Schools

## Possible Strategies and Tools

### 1. Age-friendly School Assessment Tool:

This tool is a comprehensive checklist that identifies the strengths and weaknesses of the school in relation to its age-friendliness. It covers aspects such as school policies, physical environment, and teaching practices.

### 2. Supporting Teacher Wellness:

Schools can provide resources and programs that help teachers manage stress, improve their physical health, and enhance their overall well-being.

Provide opportunities for continuing education and professional development. This can help teachers stay engaged and motivated.



# Adoption of Age Management Tools in Schools

## Possible Strategies and Tools

### 3. Encouraging Flexible Schedules:

Schools can offer flexible schedules or reduced hours to older teachers who may need extra time to recover from illness or injury.

### 4. Encouraging Mentoring and Teaching Partnerships:

Schools can pair younger teachers with older, experienced colleagues to share knowledge, build relationships, and support professional development.

As teachers get older, they may experience health issues or other challenges that can impact their ability to perform their jobs. By providing resources and accommodations to support these teachers, schools can help to ensure that they can continue to contribute to the education system in a meaningful way.



# Adoption of Age Management Tools in Schools

## Possible Strategies and Tools

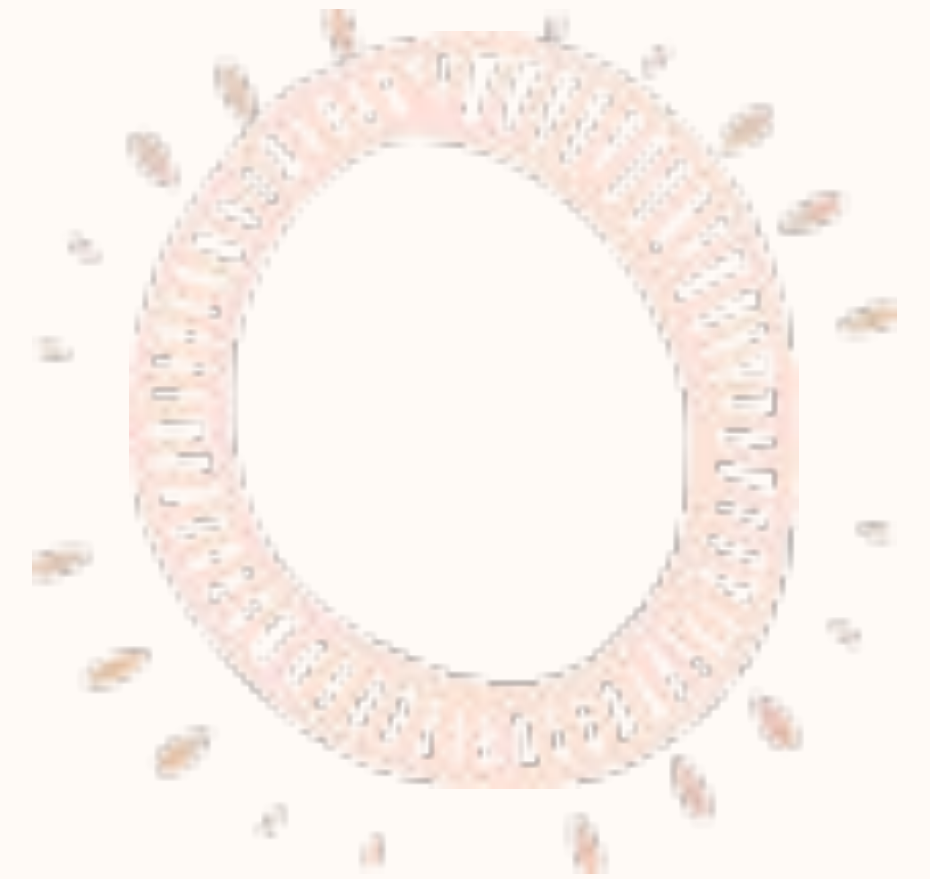
### 5. Providing Incentives and Benefits:

Schools can offer retirement benefits, flexible hours, or other incentives to encourage teachers to stay in the workforce longer. Schools should also provide resources and accommodations to support teachers who may be experiencing health issues or other challenges related to aging.





# **Unit 2: Human Resource Management in the School Environment**



## What is Human Resources?

Human resources are an organisation, business sector, or economy's workforce. It includes an organization's personnel' abilities, skills, experiences, and knowledge. Organisations' effectiveness, productivity, and creativity depend on their workforces, making them vital assets.

Employees in organisations are not only a valuable resource but also the most important wealth of organisations. Organisations need to retain qualified human resources in order to survive and maintain their competitive advantages.



# What is Human Resource Management?

Today's management focuses on managing people's creativity and intelligence rather than managing their loyalty and compliance. Human resource management (HRM) is the effective management of people in an organization.

HRM is a discipline that includes policy-making, planning, organizing, directing and supervising activities related to the provision, employment and development of the necessary human resources in order to provide competitive advantage in the organization.

HRM's ultimate aim is to help the organization to achieve success. Therefore it prepares people for this aim.





# The Need for Human Resources Management in Schools

- Human resources management (HRM) processes in school organizations focus on the human element as a part of the general management process. Through HRM, school management designs structures and processes for the strategic use of human resources to achieve the goals of the school organization.
- HRM and age management are intricately bound with one another, especially in a schooling setting. HRM is a framework used in managing the school's workforce which incorporates selection, training, evaluation, and compensation. The age management adds nutrients to this system making the processes sensitive to different age related abilities and needs of workers.
- Integrating Age Management in HR can help in bringing multigeneration in one table where they have different perspective but their combined effort lead in more dynamic, innovative, and effective educational environment.



# How Schools Profit From HRM Systems

HRM may be useful for educational institutions for a number of reasons. First, given the importance of instructors to students' learning, schools' abilities to meet the ever-rising demands placed on their graduates' academic performance rely heavily on the expertise and dedication of their teaching staff.

HRM can be seen as a way to inspire educators to work together to achieve school goals. Second, schools are permeated by a steady flow of cutting-edge psychological insights about teaching and learning.

Human resource management (HRM) can be considered as a means through which schools can provide chances for teachers to engage in continuous professional development (CPD) by incorporating these new insights into their regular activities.

Finally, schools around the world have a hard time recruiting highly qualified instructors, and even when they do, many young educators leave the profession because it does not live up to their ideals. Human resource management systems can help schools find and keep enough qualified and inspired educators.



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# Components of Human Resources Management



Human Resources Management encompasses:

- Recruitment and Hiring
- Orientation and Placement
- Compensation and Benefits
- Performance Management and Promotion
- Training and Talent Management
- Placement

## Recruitment and Hiring

The purpose of the employee selection process is to locate potential employees who can fulfill the organization's human resource requirements. The purpose of the employee selection process is to locate potential employees who can fulfill the organization's human resource requirements.

The ability of a school to attract and retain talented teachers is a key factor in its ability to maintain a competitive edge. After receiving an application, the first thing to do is review the candidate teachers' resume.

Then, the CVs are used to determine which applicants will be called for an interview and which will be disqualified. The next step is to contact the qualified applicants to schedule tests, interviews, and other procedures.







## Recruitment and Hiring

Teachers are chosen based on their knowledge and experience in their fields, as well as their interpersonal and instructional skills. In terms of selection, we prioritize individual characteristics.

The principal must assemble a selection team consisting of the Head of the Education Office and a representative of the school's principal to assist in the identification and determination of selection criteria. Competence testing is at the center of the employment decision-making procedure.

Basic competencies, a broad academic background, professional training, and subject-matter expertise all fall under the purview of teachers' abilities. The director and the hiring committee collaborate to develop criteria for filling positions.



## Orientation and Placement

Once the criteria have been established, the selection team will decide how successful candidates will be placed and organize any necessary orientation sessions. During orientation, new hires are given the tools they need to successfully adjust to their new environment. Therefore, schools should hold orientation activities, even if they are only superficial, because a teacher who has only a surface-level understanding of the school's conditions cannot be expected to successfully adapt to it. The seeds of dedication to school can be found in the familiarity and sense of belonging that new teachers and staff experience via orientation.



# Orientation and Placement

Workplace orientation for teachers serves numerous important goals, helping new hires integrate into the institution. New teachers feel welcome and comfortable throughout orientation. This first step makes new hires feel valued and acknowledged, making a good first impression. A warm orientation encourages a sense of belonging and reduces initial anxiety throughout their school career.

Second, the organisation is seen favourably. The school showcases its culture, beliefs, and expectations at orientation. When done well, it reassures new hires of the school's dedication to quality education and a friendly work environment.

Another goal is to teach new hires how the school works. Daily operations, school regulations, procedures, and role expectations are covered in orientation. Teachers need this information to navigate school and accomplish their duties.



# Orientation and Placement

Orientation also lays the groundwork for future training. New instructors learn the school's teaching philosophy, educational technology, and curriculum, which forms the basis for professional development and specialised training. Teachers need this core information to understand their position in school goals.

The orientation procedure aims to solidify the teacher's decision to join the school. The school may reassure teachers that they choose the appropriate job by showing organisation, expertise, and support. Job happiness and school loyalty can grow with this affirmation.

Finally, orientation begins onboarding new hires. It's about developing school community relationships and networks, not just transmitting information. New teachers need this integration to feel like part of the team and work well with colleagues, students, and parents.





# Compensation and Benefits

Organisations pay regular work done by employees. Incentives and benefits are used by organisations to reward staff. These aim to increase productivity in order to meet set targets. In particular, employee health services should become the organisation's main focus. Schools should prioritise this to increase teacher productivity and teaching quality. Adequate remuneration in line with external labour market conditions is crucial.

Unfair pay could damage the school or cause employment problems between teachers and management. Teachers need safeguards to work with confidence and to maximise performance and contribution. Keeping in line with organisational strategy and policies is rewarded. Staff remuneration promotes fairness, equity and consistency in line with staff contribution. Remuneration supports the organisational goals of schools.

Management rewards are linked to formulating and implementing strategy and policy so that better-rewarded staff are more appropriate and consistent with the organisation's values and help it achieve its strategic goals. It means: "Pay people for what they do."



## Compensation and Benefits

Teachers and staff who actively work towards the school's goals should be rewarded. Based on rules, schools can give teachers allowances, incentives and bonuses. In order to reduce economic inequality, the principal takes care of the teachers. Teachers' needs must be met consistently and actively while they are teaching students, to address the issue of teachers working in other fields.

Employees who align with the organisation's values and contribute to the achievement of strategic goals are more likely to be rewarded by management, and these rewards are in turn linked to the design and implementation of strategies and policies.

Depending on national policies, teachers may receive compensation in the form of monetary payments or other benefits in exchange for their services. Remuneration should be seen as a means by which schools can reward staff for contributing to the success of the institution.





## Compensation and Benefits

Allowances, incentives and bonuses are all forms of remuneration that schools can offer teachers in accordance with current legislation. The Principal is concerned with the well-being of the teaching staff in order to reduce socio-economic inequalities.

Teachers should be able to rely on support for their needs to be met consistently and actively as they focus on their primary responsibility of engaging students in meaningful learning activities. In order to find a solution for the case of teachers who quit their primary duties as educators to work in other disciplines.





# Performance Management and Promotion

Motivation that inspires someone to get involved and raise their performance level in the workplace is a key to climbing the corporate ladder. When someone is promoted, they are given greater authority and responsibility in their new role.

When conducting promotions, the needs of the business come first. Successful educators and teachers may advance to administrative roles such as principals and managers. Seniority is determined by cumulative years of service and is used as a basis for promotions.

This approach is taken by schools for a number of reasons, including the following:

- Rewarding teachers for their devotion to the school
- Ensuring that evaluations are fair and consistent by comparing teachers' lengths of service
- Fostering an environment where teachers feel encouraged to advance in the school



# Performance Management and Promotion

A promotion is a reward given to teachers whose efforts and evaluations have been deemed successful. Teachers who are promoted should recognize that with increased authority comes increased responsibility. Staff morale and productivity will both rise as a result of a transparent and merit-based promotion system. So that promotions are made equitably and can be accounted for, educational institutions need to have a performance appraisal instrument in place.

It's important for a teacher to focus on their experience, education, loyalty, honesty, accountability, communication skills, work performance, and originality if they want to advance in their career. This necessitates an assessment to identify potential promotion candidates.

The assessment is methodical, thorough, and objective, following predetermined guidelines. It is important that schools and agencies give equitable chances and support activities to ensure that the conditions for promotion are clear. Candidates for promotions are also given rigorous preparation; skills, interests, and motivations are all taken into account.





# Training and Talent Management

Teachers are obligated to become experts in the tasks assigned to them. Because of this, a provision is required to help the current teachers become more knowledgeable and proficient in their particular subject.

Teachers can improve their performance on the job through training, which entails teaching them how to think, behave, learn, and think about their work in new ways. That's why it's crucial to devote time and energy to training and assessing workers at all levels in schools.

Training is an aspect of learning that emphasizes application and takes place in the here-and-now.





# Training and Talent Management



Schools can apply training strategies to increase the quality of instructors and staff, such as

- On-the-job training, in which new teachers and employees observe more experienced teachers and employees as they perform their duties.
- The vestibule method, in which a separate room is set aside for the training of new teachers and staff, with a large number of participants, carried out under the supervision of an instructor; and
- The classroom method, which is a training method carried out in the classroom, specifically in the format of lectures, conferences, case studies, role playing, and programmed teaching.

# Placement



A transfer is the process of reassigning an employee to a similar position within the same organization. The notion of "right people, right jobs" is put into action through the use of mutation activities. Practicality, a sense of duty, and even pure enjoyment can all inspire a mutation. Employees will be able to perform their duties more efficiently and effectively after the move, as well as raise their overall productivity.

It should be highlighted, however, that employees may incorrectly interpret the transfer as a kind of punishment. The productivity, efficiency, and quality of work produced by the staff may suffer as a result.

Management and workers alike can be a source of mutations. Human resource management (HRM) serves as a key resource for making decisions and setting policies for matters of employment. A teacher's request for a job move within the company is the inspiration for the concept of mutation.



## Placement

Educators, teachers and other members of the education staff are appointed, placed, and distributed by the appointing institution in accordance with the requirements of the formal education unit. The goal of this staff allocation is to ensure that all classrooms have instructors of approximately the same caliber. In addition to considering teachers' personal preferences, reform efforts should think about where instructors are needed, how widely teachers are dispersed, and how much the institution can be targeted. When these considerations are made, it is hoped that there would be no disparities in the availability of teachers from school to school. An efficient transfer is supposed to resolve the issue of certain schools having an abundance of teachers while others suffer from a lack of them.

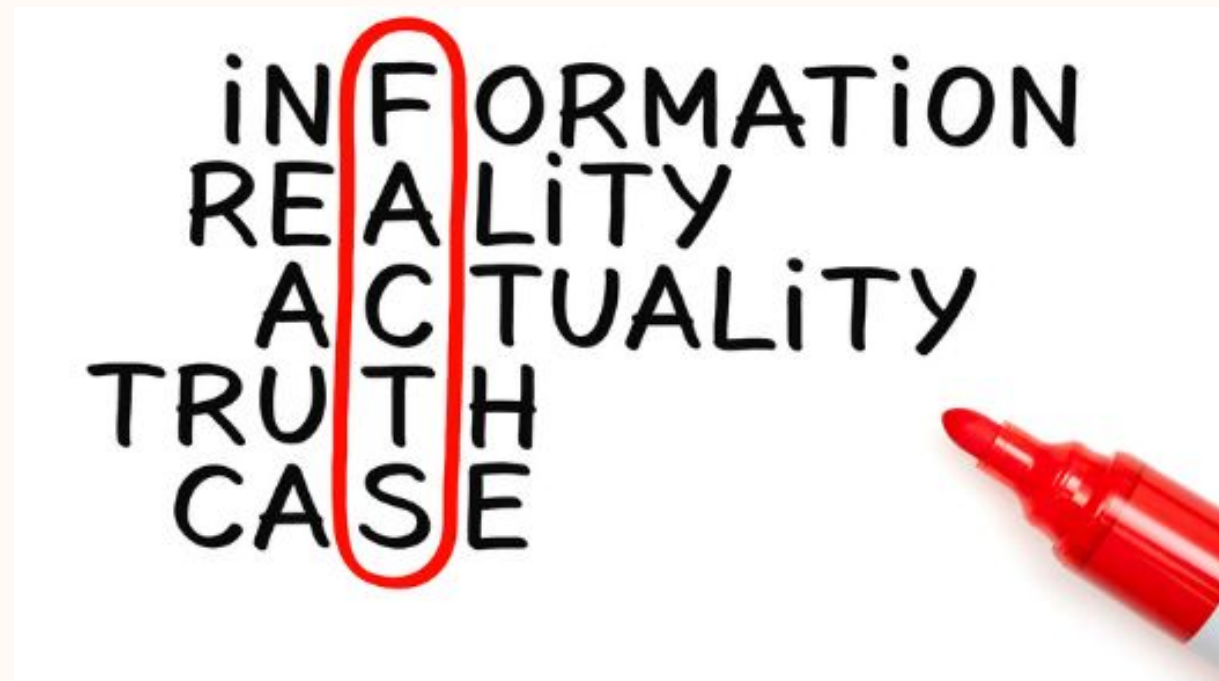




## Facts about HRM in Schools

Human resource management (HRM) in schools is aimed at managing and developing faculty skills to ensure efficient delivery of instructional activities. Human resource management's efficiency has a bearing on output. This is because the school's human resources are so heavily utilized.

Teachers are the primary human resource in schools, thus it stands to reason that if they are utilized more efficiently, they will contribute more to the attainment of school productivity. Educators who take into account each student's unique qualities in developing their lessons are invaluable. Improving the quality of educators through professional development is essential to raising education standards.



# Facts about HRM in Schools

Training in the creation of learning modules, instructional aids, curricula, and other standardized school materials can all be provided by the institution. The changes brought about by international pressure and influence have inspired schools to keep working to better their teachers. Quality enhancement through a reliable HRM process is highly valued by educational institutions. Teachers are counted on to play a crucial role in maintaining the institution's stability when it undergoes transitions.

Teachers advocating for MSDM implementation in schools as a means to problem-solving have been identified as a source of contention. Teachers frequently face issues including growing tired of classroom activities, inexperience with the skills their students need to succeed, and a lack of motivation to better themselves through activities like professional development training.







# Key Takeaways from Module 6





## Key Takeaways

- **Understanding Age-Friendly Concepts:** Understanding the relevance of age-friendly schools. Understand the requirements and preferences of different age groups in the school community, including instructors and teachers.
- **Measurement Tool Proficiency:** Practice utilising tools and methods to assess and measure school age-friendliness. To make educated decisions, surveys, data analysis, and interpretation are required.
- **Implementing Age-Friendly Practices:** Learning practical methods and best practices. This includes physical space adjustments, educational methods, and creating an inclusive, supportive culture for all ages.
- **Policy Development and Advocacy:** Learning to promote and implement age-friendly policies. Understanding legal frameworks, engaging stakeholders, and supporting systemic reforms to accommodate varied age groups in schools are needed.
- **Practical Implementations:** Examining age-friendly practises in real-world situations. This illustrates the problems and successes of age-friendly education.
- **Collaboration and Community Engagement:** Stressing the necessity of working with kids, parents, educators, and community members to create age-friendly schools.

## Conclusion

Age-friendly measurement tools analyse school age-friendliness. These tools measure and track how inclusive, supportive, and responsive schools are to kids of all ages. They use surveys, questionnaires, observational methods, and performance indicators to assess age-friendliness, including accessibility, inclusion, and engagement. Age-friendly measurement tools help schools promote positive age management. They're important because:

**a. Strengths and Improvements:** These tools assist schools assess their age-friendliness. Schools can improve their age management tactics by gathering data from students, instructors, and staff.

**b. Tracking development:** Age-friendly measurement methods let schools track their development. Regular assessments allow schools to track age management activities and identify trends or areas that need improvement.

**c. Making Informed Decisions:** Age-friendly measurement methods give schools important data for decision-making. This data can help schools prioritise areas for improvement, allocate resources, and create age-specific interventions.

Age-friendly measurement methods encourage school accountability. Schools can hold themselves accountable for developing inclusive and supportive environments for all ages by establishing a systematic age-friendliness assessment procedure. Accountability promotes continual progress and prioritizes age management methods.

Human resource management (HRM) at educational institutions focuses on organising and bettering the teaching staff in order to better deliver lessons. The effectiveness of HRM has an impact on productivity. This is because there is a high demand for the school's human resources.

### **Benefits of Age-Friendly Measurement Tools for Tracking Progress and Improving Age Management Strategies:**

- **Improved Teachers' Well-being:** Age-friendly assessment techniques help schools discover and address teacher well-being hurdles. Schools may promote teachers' physical, emotional, and social well-being by knowing their needs and problems.
- **Improved Academic achievement:** Age-friendly measurement methods let schools determine how age management strategies affect academic achievement. Schools can improve teaching quality by identifying effective practises and interventions.
- **Age-friendly measurement methods improve school atmosphere.** Schools create a helpful and courteous environment by integrating students, teachers, and staff in evaluation.
- **Age-friendly measurement methods encourage student, parent, teacher, and community engagement.** Schools can gather varied viewpoints, foster relationships, and develop an age-friendly vision by incorporating these stakeholders in the assessment process.
- **Age-friendly measurement tools promote school improvement.** Schools can improve age management by routinely measuring age-friendliness and tracking progress.

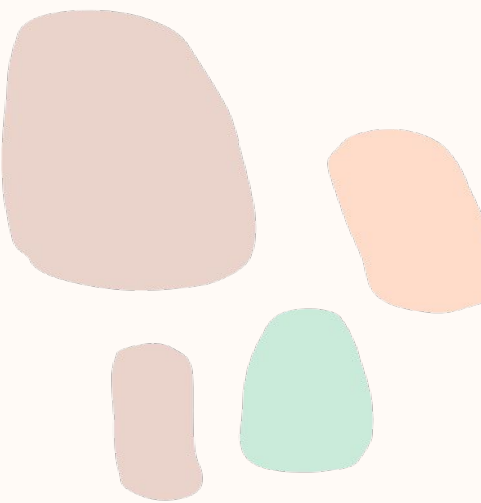
**In conclusion, age-friendly assessment tools help schools evaluate, track, and improve age management practises. They provide data, promote accountability, and improve student's well-being, academic achievement, and school climate for all ages.**



# Module 6 Self-Assessment Tool

The purpose of this quiz is to assess your comprehension and expertise on the content covered in Module 6. During this quiz, you will be presented with questions that pertain to the Module 6 learning materials. These resources cover many aspects of managing the age of adoption in schools, as well as information regarding human resource management in a school environment. Every question is designed to test your understanding of the given information.

In order to start Module 6 Self-Assessment Tool, [click the link.](#)





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